SRI VENKATESWARA COLLEGE
(UNIVERSITY OF DELHI)

EVENT REPORT

NAME OF THE EVENT: Voter's day Registration desk			
DATE	**DEPARTMENT**	**COMMITTEE/SOCIETY**	**COORDINATORS' NAME**
25/01/2024	NSS SVC	NSS	Dr. Jitendra Kalra
TIME	**VENUE**	**NUMBER OF PARTICIPANTS**	**NATURE: Outdoor/Indoor; online/offline/hybrid**
10:00 AM	Sri Venkateswara College	16	Offline, Outdoor
FINANCIAL SUPPORT/ASSISTANCE (if any):	N.A.		

BRIEF INFORMATION ABOUT THE ACTIVITY

TOPIC/SUBJECT OF THE ACTIVITY	**A voter's registration desk in collaboration with Young India foundation on the occasion of National Voters' Day.**
OBJECTIVES	1) To encourage young people to vote and and participate in the democratic process 2) To spread awareness about democratic rights and duties. 3) To create an eagerness and anticipate to vote in the upcoming elections through the spirit of collaboration.
METHODOLOGY	1) Setting up a registration desk in the college foyer 2) Inviting Young India Foundation to collaborate. 3) Spreading awareness and encouraging people to register.
INVITED SPEAKERS WITH AFFILIATION DETAILS (IF ANY)	**None**

OUTCOMES	15 students registered themselves at the desk to vote. General awareness was spread in the college about the significance of National Voters' Day through the setting up of the desk and this initiative was an exercise in understanding and propagating our democratic rights as students.

PROOFS & DOCUMENTS ATTACHED (Tick mark the proofs attached):

1 Notice & Letters	2 Number of Participants & Name of participants ✓	3 Video clip	4 Photos ✓	5 Feedback Form & analysis
6 News clip with details	7 Sample Copy of the Certificate ✓	8 Posters/ Invites	9 Event report Attested by Event Coordinator & IQAC Coordinator ✓	10 Any other document

IQAC Document No: IQAC/SVC/2023-24/NSS/14	Criterion No: II & VII
Departmental file no: NSS/2023-24/NSSSOC/14	IQAC file No: SVC/2023-24

NAME OF TEACHER & SIGNATURE	NAME OF HEAD/ COMMITTEE INCHARGE & SIGNATURE	IQAC COORDINATOR (SEAL & SIGNATURE)
Dr. Jitendra V. Kalra	Dr. Jitendra V. Kalra	Prof. Swarn Singh

For Reference

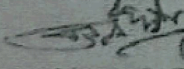| Criterion I	Curricular Aspects (planning & Implementation)		Criterion V	Student Support & Progression
Criterion II	Teaching Learning & Evaluation		Criterion VI	Governance
Criterion III	Research, Innovations & Extension		Criterion VII	Institutional Values & Best Practices
Criterion IV	Learning Resources and Infrastructure			

Report

On the occasion of this year's national voter's day, NSS-SVC organized a voter's registration desk in the college foyer, in order to promote student voter registration and spread awareness regarding our constitutional voter rights and responsibilities. This initiative, done in collaboration with Young India Foundation, was successful in helping upto 15 students in the voter registration process and instilling the importance of participating in the development of our great nation by sharing our voice through voting.
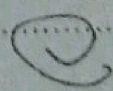
PERMISSION FOR ORGANIZATION OF EVENTS

NOTE: 1. Please ensure that the completion certificate of the event is physically signed by the Convener of the event, IQAC Coordinator and Principal after the event report is made.
2. Please ensure a pre booking of the venue before getting the permission letter signed.
3. A copy of this duly filled form signed by the TIC/ Convener and Principal shall be submitted to ICT, Caretaker, IQAC Coordinator, Dr. Arpita Kaul for commerce, NSS, NCC, Placement and Sports events, Dr. Neelesh for humanities events, Dr. P. Jayaraj for sciences events.(mails mentioned in SOP)

EVENT DETAILS

1. Name of the Department/Society /Association: **National Service Scheme**

2. Name of the TIC/Convenor (if any): Prof./Dr./Mr./Ms. **Dr. Jitendra V. kalra**

3. Nature of Event: Seminar/Conference/Symposium/Workshop/FDP/Public or community outreach/ skill enhancement/others **Voter's day registration**

4. Participants: Student-centric /Faculty/Both

5. Event Type: Offline/Online/Hybrid; Indoor/Outdoor

6. Collaborating Agency /Organization: **Youth India Foundation**

7. Proposed Title of the Event: **Voter's day desk**

8. Tentative List of Speakers with affiliations: ....

9. Date, Time from to : **25 January 2023 , 10 AM to 3PM**

10. Financial Assistance/ Funding received (if any) ....

11. Proposed Budget (please attach details in a separate enclosure): —

12. Faculty responsible for Geo Tagged Pictures **Photography & Videography Team**

13. Faculty responsible for Event Report **Research & Content Team**

14. ICT support required, if any (ICT Lab, Laptop, LCD projector) —

15. Caretaker support required (tables, chairs, public addressing system, sanitation, manpower assistance) **Table, chair, Board, Board Stand**

16. Room requirement (Seminar/ any other) **Foyer**

(Dr. Jitendra V. Kalra)
Name & Signature of TIC/Convenor

Signature of Principal

Date: **23/01/2024**

Date:

PHOTOGRAPHS

CERTIFICATE

This is to certify that the event 'Voter's Registration Desk' was successfully conducted on 25th January, 2024 from 10:00 am to 03:00 pm by National Service Scheme in the Offline mode and its event report has been submitted to IQAC for records.

Event In-Charge

IQAC Coordinator
Coordinator, IQAC
Sri Venkateswara College
(University of Delhi)
Dhaula Kuan, New Delhi-110021

Principal
PRINCIPAL (Acting)
Sri Venkateswara College
(University of Delhi)
Dhaula Kuan, New Delhi-110021

ATTENDANCE

Name of Participants	Hours of Participation
Arun Kumar Mahilane	2.5
Dhanshika Kaushik	3
Prachi jindal	4
Prasam Singhvi	4
Pushpanjali	3
Sachin Singh Sikarwar	4
Srijan Bhargava	3
Utkarsh Prakash	4